



**SGS QUALIFOR
PROGRAMME**

ASSOCIATED DOCUMENTS

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Issued by	Michal Brink
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Forest Management Surveillance Report
for
Association Fribourgeoise d'Economie Forestière
7902-CH

Surveillance Number 01
Forest Management Certificate Number SGS-FM/CoC-1423

Date: 03.03.2004

Documents attached

1. Surveillance public summary
2. Surveillance detailed findings
3. Surveillance plan
4. Itinerary
5. Corrective Action Requests
6. Meeting attendance sheet
7. Other documents: ---

QUALIFOR Programme FOREST MANAGEMENT SURVEILLANCE REPORT	Project N° Company	7902-CH AFEF
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FOREST MANAGEMENT SURVEILLANCE PUBLIC SUMMARY REPORT

Organisation	Project No
AFEF	7902-CH
Surveillance Number	Surveillance Date
SA 01	02.03.2004 and 03.03.2004
Assessor	Signature
Didier Rérat	DR

Outstanding Corrective Action Requests checked/ closed out

CAR	Major/Minor	Checklist	Findings	Status*
02	Minor	GM 2.3.1.4	<p>Non-compliance : According to the gaps found at the admission checklist, the owner shall describe the nature of corrective actions. They don't exist or are filled out in insufficient way. AFEF has to ensure that internal CAR forms contain clear, precise and controllable measures.</p> <p>Findings: Corrective actions are seized on a document for monitoring. Control is carried out in a systematic way, but must still be affined.</p>	Continue monitoring → SA 02
03	Minor	FM 1.6.3	<p>Non-compliance : In most cases, forest staff doesn't know anything about FSC P&C, neither in theory nor concerning their daily job. The same observation was made at contractors.</p> <p>Findings: A written information was made. The asked employees are informed about the goals of certification and the consequences on their activities.</p>	Closed
04	Minor	FM 7.1.15 7.2.5	<p>Non-compliance : No mid-term planning exists, excepting projects for particular sites. This management instrument is very important, especially because of the very long period of accreditation of management plans (25 years) and in case of delayed management plans.</p> <p>Findings: A structure of management plan was worked out and proposed to the group members. This document constitutes a first base of work. It is now necessary to ensure its implementation. No calendar of revision of the plans of management is available.</p>	Continue monitoring → SA 02

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05	Minor	FM 5.3.1	<p>Non-compliance : Due to Lothar and following urgent harvests during summer, according to beetle attacks, organisation of harvesting activities has suffered a lot. It's important to be prepared to such catastrophes and the following phases to avoid irreversible damages to environment (e.g. damage to soils).</p> <p>Findings: Fast installation of a cell of crisis. Installation of a safety group. Grouping for the marketing of wood.</p>	Closed
06	Minor	FM 1.1.1 6.5.1	<p>Non-compliance : If possible wooden material should be left on site to enrich soil or should be harvested for supplement products. Federal legislation forbids fire (unless to battle against beetle attacks). So it's urgent to stop fires with wooden wastes and to introduce alternative methods.</p> <p>Findings: Use of accessory products in form of shredded energy wood. The owners still develop an important share of wood in form of splitted firewood. A document relating to the prohibition of fires in forest was sent to the members. The implementation from the prohibition of fires must still be controlled at the time of the internal assessments. No cases of fires was observed.</p>	Closed ; new CAR 10 raised
07	Minor	FM 5.1.3	<p>Non-compliance : Due to topographic difficulties, small forest land tenure, old structures of enterprises and the different forest functions to fulfill, accounting results finish usually in a deficit. There is a need to develop a system of indicators to detect cost and profit problems, and on this base to propose strategies of improvement.</p> <p>Findings: In a pilot phase, use of the program Winforest (cost accounting) of the EFAS (Economic Forestry Association Swiss). The rangers follow a continuous training in management of enterprises. The creation of a forest corporation ensures a clear distribution of the tasks and of the internal costs. Reports/ratios of yearly exercises will have to be given to the Cantonal Forest Service (as of the end of 2004).</p>	Closed
08	Minor	FM 4.2.1	<p>Non-compliance : All private or public forest enterprises have introduced the Branch Solution Forest as a security management system. At administrative level, everybody fulfills the requirements. At practical work, several instruments have been successfully introduced, but others still stay behind. It's important to use all the instruments of this branch solution.</p> <p>Findings: At the time of the audits, no case of nonconformity was noted. Corrective actions highlight possible deficiencies and the internal assessments ensure the control. The SUVA (Swiss Insurance for accidents) intensifies its controls on request of the AFEF. The gaps observed by the SUVA are corrected and the follow-up by the SUVA is assured.</p>	Closed

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09	Minor	FM 7.1.2	<p>Non-compliance : Forest rangers often don't know something about existing planning bases at regional or cantonal level. It must be ensured that concerned forest rangers have direct access to this information</p> <p>Findings: At the time of the meetings with district forest engineer, the forest Engineer informs regularly the rangers about the development of the district management plan. The rangers are implied in the development of the district management plan.</p>	Closed
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New Corrective Actions Requests raised

CAR no.	Major/ Minor	Checklist clause	Non-compliance and objective evidence	Proposed close-out date
10	Minor	FM 1.1.1 6.5.1	<p>Non-compliance : The implementation of the provisions relating to prohibition to practise fires in forest must be systematically controlled at the time of the internal assessments.</p> <p>Objective evidence : no measure envisaged on this subject in the provisions relating to the intern assessments</p>	SA 02
11	Minor	FM 6.1.3	<p>Non-compliance : The majority of the private and public forest enterprises carry out works with conventional gasoline and with mineral oil of chain. The AFEF must control that, at the latest at June 30. 2006, all the enterprises (first and second section) use slightly polluting gasoline and biodegradable biological oil.</p> <p>Objective evidence : no expiry has until now been definite.</p>	SA 02
12	Minor	COC 2.5.1	<p>Non-conformité : The commercial documents do not contain all accurate labelling indications (SGS-FM/CoC-xxxx).</p> <p>Mise en évidence : wood sold by members of the certification group of AFEF to sawmills which were assessed during the certification of IBS-Section Romandie.</p>	SA 02

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Highlights of surveillance

The Association of Fribourg Forest Owners AFEF group the regional associations of forest owners, the private and public forest owners of the canton of Fribourg. AFEF is not forest owner or forest manager.

The certification concerns only forests located on the territory of the canton Fribourg. Certification is done by successive sections.

The AFEF has just finished the second section of adhesions. The owners having adhered add up a surface of 7249 ha (the second section covers only 1382 ha).

During the Surveillance Assessment, the points particularly positive are :

- The system of management and technical documents (storage of fuels, forest fires, others).
- Will to preserve forest teams (particularly justified during these years of strong propagation of insects).
- The creation of public forest enterprises “corporations de triages” (better adapted to the current conditions).
- The system of accounting (statistics) of the surfaces untreated or treated according to an objective of nature conservancy and landscape.

Other issues (including issues raised by stakeholders)

None


Change to certificate scope, address, company name?

No change that would need a reissue of certificate. The new group members figure on a separate list in the annexes of the full report.

Recommended date for next surveillance visit

April 2005. Goals of the Surveillance Assessment :

- Adhesion of new members (new section of certification)
- Control of the intern assessments
- Development of the management plans (CAR 04)
- Application of the corrective action request

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1.1.1.1.1.1.1 RECORD OF CARS

Project Nr:	7902-CH	Company Name:	AFEF
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CAR	P&C	CAR DETAIL					
02	GM 2.3.1.4	Date Recorded>	12.02.2003	Due Date>	SA-04/SA 02	Date Closed>	
		Non-Conformance:					
		According to the gaps found at the admission checklist, the owner shall describe the nature of corrective actions. They don't exist or are filled out in insufficient way. AFEF has to ensure that internal CAR forms contain clear, precise and controllable measures.					
		Objective Evidence:					
		The cards of improvement describe the gap without any measurement of improvement. The district forest Engineer signed the document without a formulated measurement of improvement.					
		Close-out evidence:					
Corrective actions are seized on a document for monitoring. Control is carried out in a systematic way, but must still be affirmed. Continue monitoring → SA 02							
03	FM 1.6.3	Date Recorded>	12.02.2003	Due Date>	SA 01	Date Closed>	03.03.2004
		Non-Conformance:					
		In most cases, forest staff doesn't know anything about FSC P&C, neither in theory nor concerning their daily job. The same observation was made at contractors.					
		Objective Evidence:					
		At the time of discussions with the employees., with the rangers and forest owners. At the time of the Stakeholder' Consultation.					
		Close-out evidence:					
A written information was made. The asked employees are informed about the goals of certification and the consequences on their activities.							
04	FM 7.1.15 7.2.5	Date Recorded>	12.02.2003	Due Date>	SA 02	Date Closed>	
		Non-Conformance:					
		No mid-term planning exists, excepting projects for particular sites. This management instrument is very important, especially because of the very long period of accreditation of management plans (25 years) and in case of delayed management plans.					
		Objective Evidence:					
		The majority of the plans of management date from the years 1980. Following the Lothar hurricane, these documents were not used and updated.					
		Close-out evidence:					
A structure of management plan was worked out and proposed to the group members. This document constitutes a first base of work. It is now necessary to ensure its implementation. No calendar of revision of the plans of management is available. Continue monitoring → SA 02							

05	FM 5.3.1	Date Recorded>	12.02.2003	Due Date>	SA 01	Date Closed>	03.03.2004	
		Non-Conformance:						
		Due to Lothar and following urgent harvests during summer, according to beetle attacks, organisation of harvesting activities has suffered a lot. It's important to be prepared to such catastrophes and the following phases to avoid irreversible damages to environment (e.g. damage to soils).						
		Objective Evidence:						
		At the time of discussions, the consequences after-Lothar were identified.						
		Close-out evidence:						
Fast installation of a cell of crisis. Installation of a safety group. Grouping for the marketing of wood.								
06	FM 1.1.1 6.5.1	Date Recorded>	12.02.2003	Due Date>	SA 01	Date Closed>	03.03.2004	
		Non-Conformance:						
		If possible wooden material should be left on site to enrich soil or should be harvested for supplement products. Federal legislation forbids fire (unless to battle against beetle attacks). So it's urgent to stop fires with wooden wastes and to introduce alternative methods.						
		Objective Evidence:						
		According to the discussions with the audited persons and employees. A case could be noted at the time of a visit.						
		Close-out evidence:						
Use of accessory products in form of shredded energy wood. The owners still develop an important share of wood in form of splitted firewood. A document relating to the prohibition of fires in forest was sent to the members. The implementation from the prohibition of fires must still be controlled at the time of the internal assessments. No cases of fires was observed. Closed ; new CAR 10 raised								
07	FM 5.1.3	Date Recorded>	12.02.2003	Due Date>	SA 01	Date Closed>	03.03.2004	
		Non-Conformance:						
		Due to topographic difficulties, small forest land tenure, old structures of enterprises and the different forest functions to fulfill, accounting results finish usually in a deficit. There is a need to develop a system of indicators to detect cost and profit problems, and on this base to propose strategies of improvement.						
		Objective Evidence:						
		Costing of production, interpretation of the distribution of the subsidies at cantonal level, residual costs for the community.						
		Close-out evidence:						
In a pilot phase, use of the program Winforest (cost accounting) of the EFAS (Economic Forestry Association Swiss). The rangers follow a continuous training in management of enterprises. The creation of a forest corporation ensures a clear distribution of the tasks and of the internal costs. Reports/ratios of yearly exercises will have to be given to the Cantonal Forest Service (as of the end of 2004)								
08	FM 4.2.1	Date Recorded>	12.02.2003	Due Date>	SA 01	Date Closed>	03.03.2004	
		Non-Conformance:						
		All private or public forest enterprises have introduced the Branch Solution Forest as a security management system. At administrative level, everybody fulfills the requirements. At practical work, several instruments have been successfully introduced, but others still stay behind. It's important to use all the instruments of this branch solution.						
		Objective Evidence:						
		At the time of visits, gaps were noted at the technical level (equipments), organization and employees (formation, qualification).						
		Close-out evidence:						

		At the time of the audits, no case of nonconformity was noted. Corrective actions highlight possible deficiencies and the internal assessments ensure the control. The SUVA (Swiss Insurance for accidents) intensifies its controls on request of the AFEF. The gaps observed by the SUVA are corrected and the follow-up by the SUVA is assured.					
09	FM 7.1.2	Date Recorded>	12.02.2003	Due Date>	SA 01	Date Closed>	03.03.2004
Non-Conformance:							
Forest rangers often don't know something about existing planning bases at regional or cantonal level. It must be ensured that concerned forest rangers have direct access to this information							
Objective Evidence:							
At the time of discussions with the rangers.							
Close-out evidence:							
At the time of the meetings with district forest engineer, the forest Engineer informs regularly the rangers about the development of the district management plan. The rangers are implied in the development of the district management plan.							